

EXP001/2020

## **Project Title: EU- Brazil Sector Dialogues Support Facility**

### **DEADLINE:**

OEI is looking for a Senior Expert for the position of Team Leader in the project **EU- Brazil Sector Dialogues Support Facility**. The objective is to **contribute to strengthening and further enlarging EU-Brazil bilateral relations in line with the EU Global Strategy, the EU Strategic Partnership with Brazil, and other relevant agreements and documents by fostering new and existing sector dialogues and other cooperation initiatives on priority themes of mutual interest.**

Please find below the tasks for this position and the criterias to be met for this position.

If you are interested, please send your CV in EuropeAid Template by the 27<sup>th</sup> March 2020 at the following address email: [relaciones.multilaterales@oei.es](mailto:relaciones.multilaterales@oei.es)

### **Key expert 1: Team Leader**

The Team Leader (TL) essentially perform advisory functions in two areas: the first concerns the monitoring of various sector dialogues, and the second deals with the planning, monitoring, implementation and evaluation of project activities itself. In order to ensure successful implementation of the project, close relationship will need to be established between the Team Leader and the EU Delegation, EEAS and Commission Services and the Brazilian stakeholders.

The main tasks assigned to the team leader are (not exhaustive list):

- a) Overall responsibility for the management of the project with the support of the Junior Expert and leadership of the PMU;
- b) Supporting and monitor the implementation of the various activities, including drafting of project documents;
- c) Maintain close cooperation with various Brazilian and European actors involved in the various sector dialogues;
- d) Strategic planning and programming of the activities (chronogram of the implementation);
- e) Preparation of the Steering Committee and Management Committee meetings.

The TL should submit to the EU Delegation a semi-annual report (max 25 pages A4) that includes an overview of the evolution of sector dialogues that are part of Brazil - EU Strategic Partnership, as well as a summary of the progress of project activities.

### **Qualifications and skills**

- University degree, with at least a postgraduate degree in areas relevant to the job (i.e. International Relation, Political Sciences, Economics, Law, or equivalent) attested by diploma;
- At least Fluency both in Portuguese (C1 Level) and English (C1 Level)8;

8 <https://www.coe.int/en/web/common-european-framework-reference-languages>. These criteria must be demonstrated for both languages at the same time. It could be proved with copy official diplomas, or extensive use of language at working level in or outside the EU.

### **General professional experience**

-At least **10 years** of general professional experience as team leader, managing technical assistance programs / projects<sup>9</sup>;

### **Specific professional experience**

-Working in at least 3 technical assistance projects/programs financed by the European Union.

-At least 5 years of experience working with EU procedures (project cycle management, reporting, logical framework, etc.)

-At least **5 years** of overseas working experience in Latin American countries<sup>10</sup>.

-At least **2 years** of overseas working experience in Brazil<sup>11</sup>.

A total of **495 working days** for the Team Leader are foreseen in this contract (**4 working days per week**).

<sup>9</sup> Both criteria must be satisfied at the same time: team leader in technical assistance projects / program.

<sup>10</sup> For Latin America we intend all countries from Mexico to Argentina, excluded the Caribbean and French Guyana.

<sup>11</sup> Can be part of the 5 years working experience in Latin America.

<sup>12</sup> <https://www.coe.int/en/web/common-european-framework-reference-languages>.

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